

**Aylestone Leisure Centre,  
Saffron Lane  
On Wednesday, 10 June 2009  
Starting at 6:00 pm**

**The meeting will be in two parts**

<b><u>6:00pm – 6:30pm</u></b>	<b><u>6:30pm – 8:00pm</u></b>
<p><b>Meet your Councillors and local service providers dealing with:-</b></p> <ul style="list-style-type: none"><li>• Highways,</li><li>• Special Olympics</li><li>• Customer Services</li><li>• Housing</li><li>• Britain in Bloom</li><li>• Ministry of Food</li><li>• City Warden</li><li>• Community Safety</li><li>• Police</li></ul>	<p><b>Get involved in your area and planning for the future</b></p> <p><b>Highways Local Policing Update Special Olympics Ward Action Plan</b></p>

**YOUR community. YOUR voice.**

**Your Ward Councillors are:  
Councillor Dale Keeling  
Councillor Bill Shelton**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Committee Services Officer on the above number.

### **BRAILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Committee Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Committee Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Committee Services Officer about this.

# INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.

- You can raise matters of concern, give any opinions and find out information which may be of use.

<p><b>Ward Councillors and General Information</b> Talk to your local Councillors or raise general queries.</p>	<p><b>Special Olympics</b> Find out about the Special Olympics and how you can volunteer</p>
<p><b>Highways</b> Talk to officers about highways issues and the proposed Saffron Lane and Aylestone residents' parking scheme</p>	<p><b>Customer Services</b> Find out about what the Council's Customer Services Team do</p>
<p><b>Housing Management and Repairs</b> Talk to the local Housing Manager about Council Housing issues</p>	<p><b>Britain in Bloom</b> Find out about what Leicester is doing for Britain on Bloom</p>
<p><b>Catch 22- Food Project</b> Find out about this project that aims to promote healthy eating</p>	<p><b>City Warden</b> Talk to your local City Warden</p>
<p><b>Community Safety</b> Advice on a variety of community safety issues</p>	<p><b>Police</b> Local Police will be present to discuss local issues.</p>

# AGENDA

**The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

The first main item on the programme is Declarations of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. RECORD OF PREVIOUS MEETING**

**[Appendix A](#)**

The record of the Freemen Community Meeting, held on 4 March 2009 is attached and Councillors are asked to agree that it is correct.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**5. HIGHWAYS**

Jeff Miller, Service Director, Regeneration, Highways & Transportation, will give a presentation on the work of the Council's Highways Team, and how they can address issues in the ward. This will include an introduction to the proposed residents' parking scheme in the Saffron Lane/Aylestone area.

**6. LOCAL POLICING UPDATE**

Local police will give an update on policing issues in the Freemen Ward.

## 7. SPECIAL OLYMPICS

An update will be given on progress with the Special Olympics, and how residents can get involved in volunteering.

## 8. UPDATE ON WARD PRIORITIES AND WARD ACTION PLAN [Appendix B](#)

Jerry Connolly, Member Support Officer, will give an update on the Ward Action Plan that was agreed by a previous Community Meeting. He will also report on a recent MORI survey regarding local issues, and how this could be used in adapting the Ward Action Plan.

A copy of a presentation of the MORI survey can be viewed on the Council's website at the following link:

<http://www.cabinet.leicester.gov.uk/ieListDocuments.aspx?CId=467&MId=2849&Ver=4>

or by contacting Heather Kent on 229 8816.

## 9. COMMUNITY MEETING BUDGETS [Appendix C](#)

Jerry Connolly, Member Support Officer, will give an update on current spend on the Community Meeting budgets, and will introduce any applications that have been received.

The following applications have been received and are attached to this agenda:

**Application 1** – Act Up Young People's Theatre Company Application 1 (Application to be joint funded with Eyres Monsell Community Meeting)

**Application 2** - Act Up Young People's Theatre Company Application 2 (Application to be joint funded with Eyres Monsell Community Meeting)

**Application 3** - Catch22 Leicester prevention programme – Fit and Active Families

**Application 4** - Disability/Mobility Scooter Scheme – Freeman/Eyres Monsell (Application to be joint funded with Eyres Monsell)

**Application 5** - Saffron Fete Community Procession

**Application 6** – Lancaster Boys' Choir – outfits

**Application 7** – Freeman Fairytales Music, vocal and dance project.

## 10. ANY OTHER BUSINESS

## 11. DATE OF NEXT MEETING

The next meeting will be on Wednesday 7 October 2009 at 6.00pm. The venue is to be confirmed.

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Heather Kent, Democratic Support Section, Leicester City Council, Town Hall, Town Hall Square, Leicester LE1 9BG

Phone 0116 229 8816

Fax 0116 229 8819

Email [Heather.Kent@leicester.gov.uk](mailto:Heather.Kent@leicester.gov.uk)

Jerry Connolly, Member Support Officer, Leicester City Council, Town Hall, Town Hall Square, Leicester LE1 9BG

Phone 0116 229 8823

Email [Jerry.Connolly@leicester.gov.uk](mailto:Jerry.Connolly@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Freemen Community Meeting

**Your Community, Your Voice**

**Record of Meeting and Actions**

**6:00 pm, Wednesday, 4 March 2009**

**Held at: Marriott Primary School, Marriott Road**

Who was there:

Councillor Dale Keeling
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Councillor Bill Shelton (Chair)
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## INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

### **Ward Councillors**

Members of the public were able to talk to their local councillors.

### **Community Safety**

Information and advice on a variety of community safety issues was available.

### **Saffron Arts**

Kellie Bugby from Saffron Arts displayed a range of the work created by users and explained the service offered.

### **Linwood Centre**

Priten Pancholi from the Linwood Centre explained the services available at the Linwood Centre.

### **Saffron Fete**

Photographs from last year’s Saffron Fete were on display.

### **LINK**

John Davies was present with information on the work of the LINK in scrutinising health services, and how to be involved.

### **Police**

Local police officers were present to discuss issues individually with residents.

### **Environmental Services and City Wardens**

Barbara Whitcombe, Jessica Phillips and Maria Mahmood from the City Wardens team were present to explain their work and listen to residents’ concerns about the ward.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.



### **30. ELECTION OF CHAIR**

Councillor Shelton was appointed as Chair for the meeting.

### **31. APOLOGIES FOR ABSENCE**

No apologies were received from Councillors.

### **32. DECLARATIONS OF INTEREST**

Councillors were asked to declare any interests they may have in the business on the agenda and/or declare if Section 106 of the Local Government Finance Act 1992 applied to them.

With regard to the budget applications for the Saffron Fete, Councillor Shelton declared that both he and Councillor Keeling were members of the Saffron Fete Committee, and Councillor Shelton was Chair of their meetings. He noted that normally in these circumstances a Councillor would leave the room during consideration of such items. However, as neither Councilor would personally benefit financially, it would be in the public interest if they stayed in the meeting. This was because they felt that anyone who knew all the relevant facts would agree that the Councillors were able to make an impartial decision, and had the best interests of the ward in mind. Members of the public agreed that they were happy for Councillors to remain in the meeting and vote on the applications.

### **33. RECORD OF LAST MEETING**

The record of the Freeman Community Meeting, held on 3 December 2008 was agreed as correct.

### **34. COMMUNITY LEGAL ADVICE CENTRE**

Sue Taylor, Manager of the Community Legal Advice Centre (CLAC), gave an outline of the organisation's work. She explained that it offered advice to City residents and covered, among other things, advice on debt, law, benefits, housing, citizens' advice, welfare, community care and employment. She stated that it had been based in Charles Street since May 2008. She said that CLAC offered a full time service, 9.30-5 Monday to Friday, except Thursday which was 9-9, and 9-12 Saturday. There was a lift, so it was easy to access. The phone number was 2426720.

Sue explained that an outreach service was held on Thursday mornings in the Saffron Resource Centre, as the Saffron area was one of the service's priority areas.

### 35. CITY WARDENS AND ENVIRONMENTAL SERVICES UPDATE

Barbara Whitcombe, City Wardens Manager, and Jessica Phillips and Maria Mahmood, City Wardens were present to give an update on their work and the work of Environmental Services in the ward over the last six months.

Barbara gave a presentation and handed out a newsletter that showed achievements and comparisons between the Freeman ward against the rest of the city. This covered a wide range of services, including graffiti, flyposting litter, nuisance dogs, flytipping, licensing, abandoned vehicles, overpainted cable boxes and pest control.

Jessica gave an update on what she had been doing in the ward in addition to dealing with the issues listed above, such as patrols, talking to people face to face, dealing with fly tipping, ensuring businesses adhered to their responsibilities, and reducing the number of bins on streets. She said that she was able to deal with dog fouling through fixed penalty notices, but that she had to catch the offenders in the act. She also said that regular fly-posters were being prosecuted. She had also had success in encouraging premises to clear up dumped rubbish.

Jessica asked for the public's help in identifying offenders, as she relied on them to tell her about problems they were experiencing. No issue was too trivial for the wardens to deal with. They could do this by calling the Council's "One Contact" number, 2527001.

The meeting was informed that Jessica had been temporarily promoted and that Maria Mahmood would be taking her place in the ward.

Members of the public asked the following questions and they were answered as below:

- 1) *Is there a statutory number of litter bins that the Council is obliged to provide? Adjacent to the shops on the Fairway there used to be two bins, one of which was set on fire and never replaced. The one remaining bin is often overflowing and I have to pick up rubbish.*

There is no statutory obligation to provide bins on streets. The warden can look at changing the emptying schedule if it is getting too full, but shops are also responsible for keeping the area clean outside their premises. The warden can challenge them on this if you let her know where problems are.

- 2) *I've called out the graffiti team on numerous occasions to clear graffiti off my wall. There is also graffiti high up on the gable end of the shops on the Fairway that is not being cleaned. Why can't other premises clear their graffiti? They are probably discouraged by having to pay.*

The Council can't clear graffiti without the premises owner's consent, as it may damage the surface. Legislation is in the pipeline to make it easier for us to insist that it is cleaned. Prevention is better than cure, and we need to find ways of reducing graffiti, maybe by using covert cameras.

- 3) *A fence at the back of my property was vandalised five times with spare broken slabs that had been left lying around. I asked the Council to remove them and I put them at the front of my property for them to collect. They were left there for two weeks, by which time one had been thrown through my window.*

Councillor Shelton agreed to follow this up for the resident.

Councillor Shelton thanked the officers and said to the meeting that this was still a new service that currently had limitations in what they could do. However, more legislation would help them in future to deal with problems that particularly affected residents. Barbara said that it was important for residents to let them know of any incidents or problems, as the more they received, the greater case they would have in bringing in legislation that would help.

### **36. POLICE UPDATE**

Members of the local policing team were present to give a brief update on work in the ward. They explained that the team worked with other local agencies to tackle issues, and individual officers dealt with specific areas, namely Saffron, Aylestone and Freeman Commercial.

It was reported that newsletters were being distributed in the area that outlined the neighbourhood priorities that had been identified by consulting with residents. These included reducing graffiti between Marriott Road and North End Close, dealing with underage street drinking and antisocial behaviour, particularly on Southfields Drive, Stonesby Avenue, "The Square" in Aylestone (Clifton Road, Saffron Lane, Cavendish Road, New Park Road) and Montrose Road park.

Priorities were being tackled by a system called "EPIC" – enforcement, prevention, intelligence and consultation. Enforcement was carried out not only by the police, but also city wardens, licensing officers, park wardens etc. Prevention involved measures such as lighting, gates, alarms and work in the community such as school visits. Intelligence was gathered by people in the area telling them of problems, either directly or through the Crimestoppers number. Consultation took place in a variety of ways, including at meetings like this, where police would find out what the public thought of the service.

The meeting was informed of how to contact the police as follows:

- 1) Call 222 2222, extension 9082
- 2) Voice mail – leave a message on 248 5675
- 3) Website – [www.leics.police.uk](http://www.leics.police.uk)
- 4) Call in to Welford Road Local Policing Unit
- 5) Crimestoppers – a way to anonymously report – 0800 555111
- 6) Speak to officers on the beat.

Councillor Keeling asked if spot checks were done on alcohol retailers to identify sales to underage drinkers. Officers confirmed that, as part of the Challenge 21 campaign, all premises had been visited and made aware of responsibilities. Any premises that were suspected of underage sales were being followed up. Test

purchases were also carried out. The meeting discussed “naming and shaming” offending premises and it was noted that the Mercury had recently run such an article.

Councillor Shelton thanked the officers for their presentation.

### **37. WARD ACTION PLAN**

Jerry Connolly, Member Support Officer, gave a verbal update of the Ward Action Plan, stating that the main issues that had been identified at previous meetings were graffiti and antisocial behaviour on the former velodrome site. He reported that, since the action plan was produced, the velodrome had been demolished, which reduced associated problems.

Jerry said that the meeting had a sum allocated to address issues in the ward, but also a large sum of money was spent through other Council areas of work, such as environmental services and the City Wardens and money spent on schools. Jerry suggested that the sum of money allocated for the meeting to spend could be focused on issues such as youth engagement, reducing antisocial behaviour and community cohesion. He also suggested that the funding for the next financial year could be focused on traffic issues. Consultation on traffic would start at the next meeting.

A member of the public stated that they had not seen a copy of the Ward Action Plan, and therefore felt that the community had not been involved sufficiently and had not approved this. Jerry explained that the plan had been formed from consultation at the first meeting, where the priorities had been identified by the residents who were present. The resulting plan had been presented to a subsequent meeting. He offered to send a copy to anyone who had not been at these meetings and not seen it. It would also be resubmitted to the next meeting.

### **38. COMMUNITY MEETING BUDGETS**

Jerry Connolly, Member Support Officer introduced applications for funding from the Community Meeting budgets.

With regard to the bids for the Saffron Fete, Jerry explained that the ward was recommended to support the contribution of 70% of the cost, as the Eyres Monsell Community Meeting had agreed to support funding of 30%.

An additional bid was presented at the meeting for environmental improvements. This was also considered by the meeting. Consideration of a further bid from the Ministry of Food was postponed in order to obtain further information.

The meeting agreed to support the bids as follows:

- 1) Aylestone Park Residents' Group – funding for updated ecological survey*

To establish biodiversity changes to the site of St Mary's with a view to comparing results with those of a previous survey undertaken several years ago.

AGREED: £350 to be funded from the Ward Community Fund.

2) *Police & Community Support Group – “100% Best Attendance”*

To encourage school attendance by awarding a trip to the Odeon Cinema

AGREED: £350 to be funded from the Ward Community Cohesion Fund.

3) *Saffron Arts Forum – Carnival Procession*

For policing and professional traffic management to ensure safety and that the procession runs according to law, as last year's procession was larger than expected.

AGREED: £2,000 to be funded from the Ward Community Fund.

4) *Saffron Fete Committee/Saffron Community Enterprises Ltd*

Fairground ride, additional insurance & professional stewards

AGREED: 70% of the total cost of £1700, to be funded from the Ward Community Cohesion fund.

5) *Kingfisher Youth Centre – Kingfisher Clear-Up*

To engage with local young people and partners and to clear the areas that is to be developed as an FA pitch.

AGREED: £400 to be funded from the Ward Action Plan Budget.

6) *Saffron Young People's Project – Youth Street Crime Awareness Project*

To develop a musical in the community.

AGREED: £2,500 contribution towards the £2950, to be funded from the Ward Community Cohesion Fund.

7) *Saffron Fete Committee/Saffron Community Enterprises Ltd*

Various items including first aid, van and equipment hire, mobile toilets, administration and advertising

AGREED: 70% of the total cost of £1400, to be funded from the Ward Community fund.

8) *Welford Road Local Policing Unit – “Delivering Service Excellence”*

Award scheme – a monthly award of a £20 voucher to anyone who works with or for the Welford Road Local Policing Unit and its area.

AGREED: £50.00 to be funded from the Ward Action Plan budget.

9) *Environmental Improvements*

To carry out works identified by the Environment Team and City Warden to deal flexibly with issues that arise such as graffiti, littering, fly tipping, installation of bins.

Councillor Shelton asked that issues at St Mary's Allotments be addressed by this fund.

AGREED: £1700 to be funded from the Ward Action plan budget, and that part of it should be used towards addressing issues at St Mary's Allotments.

### **39. DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Wednesday 10 June 2009 at 6pm, venue to be confirmed.

Councillor Shelton stated that he had asked officers to try to identify if there were any suitable venues in the Welford Road side of the ward for some future meetings.

### **40. ANY OTHER BUSINESS**

- 1) Leon Charikar from Leicester City Primary Care Trust (PCT) informed the meeting that he had a range of information available on how to be involved with the NHS. He also had information on NHS Direct and other issues, such as when it was appropriate to call an ambulance, and cervical screening. For further information, people could also call him on 2951400.
- 2) A member of the public stated that there was a regular flooding problem under the railway bridge on Aylestone Road and asked if this was being dealt with. Councillors were not aware of the problem and thanked the person for raising the issue.
- 3) A member of the public said that the road markings where Aylestone Road and Saffron Lane meet needed to be redone, as when the road was wet, people could not see them.
- 4) Councillor Shelton informed the meeting that the Saffron Fete was to be held on 15 August 2009 at 11am. The Lord Mayor had been confirmed to attend.

### **41. CLOSE OF MEETING**

The meeting closed at 7.52pm.

# Appendix B

## Freemen Ward Action Plan 2009-10 Priorities for Freemen Ward

### Next steps

1. The initial Ward Action Plan (WAP) for Freemen was developed with the help of input from the ward meetings held in mid-2008. Funding relating to the Plan was to relate to, though not specifically be confined to, environmental and street scene issues.
2. Representations arising from concerns voiced in the WAP help lead to demolition work on the old Velodrome site.
3. In 2009-2010, ward meetings will be looking specifically at transport, road and highways issues, and the WAP should be amended to take these into account.
4. Additionally, there has been comparatively little input from residents on the Saffron estate. However, MORI conducted a major survey on, among other areas, the Saffron estate.
5. The results take into account a broad range of issues from specific tenants' issues about the management of their homes. But it also takes into account views on a wide range of other issues, including crime, environmental issues and transport-related problems.
6. A copy of the report on the findings of the poll relating to Freemen Ward is to be presented on 10<sup>th</sup> June 2009, and the complete report is available to view on the Council's website at the following link:  
<http://www.cabinet.leicester.gov.uk/ieListDocuments.aspx?CId=467&MIId=2849&Ver=4>  
or by contacting Heather Kent on 229 8816. Copies will be available at the meeting. It is recommended that the findings from the MORI poll be used to update the Ward Action Plan.

Jerry Connolly  
Member Support Officer  
1<sup>st</sup> June 2009



Call us on **Leicester 0116 252 6027** if you would like to have this document in another language or format.

## **Freemen Ward Action Plan 2009-10**

### **Priorities for Freemen Ward**

This follows the work done on our ward community plan for 2008-9. It describes the priorities that the ward community meeting decided it wanted to achieve by 31 March 2009. These priorities were agreed at the ward community meeting on 3 July 2008.

This may not seem like many priorities. But by choosing a small number we will make sure we concentrated our work on what we know are important and achievable. We can now choose further priorities for action within the Ward.

In some cases, the priority will not be able to be completely solved in one year. If so, the Ward Action Plan should say what it aims to do **towards** solving the problem by the end of the year, in a way that measures that progress.

As well as information from ward meetings, data drawn from polling surveys within the area, on behalf of the Council and talking to residents in-depth about the issues that concern them, may be used to provide information for further development of the Ward Action Plan

Throughout the year council officers will monitor whether agreed actions are taking place. The report set out below summarises actions taken so far following the development of the 2008-2009 Ward Action Plan



**Priority code** Freeman 2010 / 1

**What is the problem?**

Traffic density and behaviour, including traffic enforcement, along Aylestone Road and surrounding streets.

**How do we know it's a problem?**

Raised at successive meetings of the Ward committee by those who attended the meetings.

**What action will be taken by March 2010?**

police liaison  
Parking enforcement officers  
street scene wardens

### **How will we measure success?**

Closer co-operation between community who are concerned about the problem and Council agencies

Reduced incidence and complaints about traffic problems

### **Progress on June 2009**

Traffic and transport issues have become the highest priority for wards across the city. Senior officers from the Transport and Regeneration Team will attend meetings, report progress on particular issues and take back concerns which do arise.

The first presentation is due at this meeting in June 2009.

**Priority code** Freeman 2009/2

**What is the problem?**

Antisocial behaviour, particularly associated with the Velodrome site, and including graffiti problems.

To work towards reducing drug use and the supply of drugs (namely heroin and crack cocaine) in the area of Neston Gardens and Neston Road – police priority for the ward.

Nuisance parking complaints

Dog fouling

Joint working with the police on graffiti removal.

Removing fly posters

**How do we know it's a problem?**

Reported as major issue at Ward Community meetings which asked the community to identify the biggest issues or problems facing the area.

Police consultation with community has identified drug issues in part of the ward

**What action will be taken by March 2009?**

Demolition of unsafe structures and securing of the Velodrome site.  
Completed by December 2008

Police action plan updated to include working with partners and residents to reduce the impact of graffiti in the alleyway between Marriott Road and North End Close.

Police to work with partners and local businesses to reduce under-age drinking and associated antisocial behaviour in the area of Southfields Drive and Stonesby Avenue

### **How will we measure success?**

Demolition and securing of site (completed)

Reduced level of reporting of issues to the local police and police community support officers

Reduced reporting of the issue to community meetings and councillors

### **Progress on 4 June 2009**

MORI data confirms that graffiti continues to generate a high level of concern on the Saffron estate. In other respects there has been a reduction in crime concerns and awareness in this area.

**Priority code** Freeman 2009/3

**What is the problem?**

Lack of youth provision and the need to connect with youngsters and to find out what they want or need.

**How do we know it's a problem?**

Reported as issue at Ward Community meetings

**What action will be taken by June 2009?**

Support for community events and for youth-based community groups. A number of applications relating to youth-based projects have been received by councillors and supported.

Strong support for the community-based summer fete

### **How will we measure success?**

Support for community events through funding of the Ward committee.

Support for youth projects through grant aid

### **Progress on June**

**Ward community meetings**

**Funding proposals**

**Freemen Ward**

**June 2009**

	<b>Ward Community Fund (£)</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
<b>Available funds</b>	<b>Up to £5,000</b>	<b>£2,000</b>	<b>At least £10,000</b>		
Saffron Arts Forum	2,500				
Community food project		382.50			
Speakeasy Theatre Co	3,000	1825		1825	3,000
Mobility project			2,000		
Lancaster school choir project		400			
Dance and music project	2,950				

**Ward community meetings recommendations**

**Freemen Ward: June 2009**

	Ward Community Fund (£)	Community Cohesion Fund	Ward Action Plan Budget	Considered at Ward meeting	Notes
<b>Available funds</b>	<b>Up to £5,000</b>	<b>£2,000</b>	<b>At least £10,000</b>		
Saffron Arts Forum	1,500				
Community food project		385			
Speakeasy Theatre Co	1,500	915		1825	3,000
Mobility project			2,000		
Lancaster school choir project		400			
Dance and music project	2,000				
<b>Balance</b>	<b>0</b>	<b>300</b>	<b>8,000</b>		



# Application 1

## Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful**.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This project will offer theatre and performance activity to young people; aged 8 to 25 around the Freeman and Eyres Monsell ward areas. The project will be held in the summer holiday period with preliminary dates being from the 10<sup>th</sup> to the 22<sup>nd</sup> of August 2009. The project will entail intensive rehearsal over a two week period held at Southfields Library.

This will culminate in an open air evening performance of an adaptation of Shakespeare's "A Midsummer Nights Dream" at the Linwood centre courtyard, which will be free and open to the public. There will also be an Act Up involvement in the 2009 Saffron summer fete where we hope to perform a work in progress extract from the piece.

This project will allow young people to participate in activity that allows them to demonstrate their potential to the wider community in a safe and positive environment.

The young people will have the opportunity to regularly share their skills, develop confidence, self-esteem, ownership and commitment to their community.

The young people will learn useful life and social skills as well as gaining theatre and performance experience. They will also learn how to expand their imagination to enable a growth in ambition and creative expression.

The project will be high quality participatory arts activity aimed at developing a voice and creativity. It will offer an informal learning environment that can extend links to the mainstream curriculum.

The project will also develop links that will encourage young people to work with those they may not normally have contact with, connecting with and utilizing Speakeasy's already acclaimed Theatre in Education work.

These projects will also begin to break down boundaries and develop links with local services such as the police and youth service to offer young people a chance to gain support, confidential and otherwise from these services in a safe environment.

We have already developed links with the local community initiatives co-ordinator and the Saffron Police team who have offered their full support of the project and are very keen to have a, hands on role with the project. We hope to develop a similar link with the youth service to enable us to employ a youth worker to be resident at the project to offer the young people pastoral advice and care.

As Act Up has been running since February 2002 we have many older members that have been a part of Act Up since the beginning and who now feel they maybe too old to participate. We hope to ensure their inclusion by bringing them on board as workshop leaders and mentors giving them valuable experience as youth leaders and helping them to pursue this as a career option if they so wished.

We have also established links with another participatory youth group also based at Southfields Library - S.P.A.C.E. (Southfields Performing Arts Centre for Everyone.) S.P.A.C.E specialise in theatre events management, stage management and technical/backstage theatre skills.

This project is run by young people for young people. We will work in partnership with S.P.A.C.E on the Act Up project which will allow all the young people from both groups to engage and share skills.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
2a)	This project will offer high quality participatory arts activity for young people that will widen the cultural awareness' and develop their social skills.
3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
1 full time staff x 12 days @ £100 p/d	£1200	Actual - 'Match'
NI Contributions @10%	£120	Actual - 'Match'
Specialist artists x3	£3000	Actual - 'Match'
1 youth worker @ £7.57 p/h for 10 hrs	£75.00	Estimate
Costs of hiring equipment	£200.00	Estimate
Rehearsal space and venue hire	£250.00	Estimate
Contingency	£400.00	Actual
Incentives scheme	£100.00	Actual - 'Match'
Outreach planning and Development	£900.00	Actual
Design Fee	£700.00	Actual - 'Match'
Materials	£100.00	Actual - 'Match'
Film/projection costs	£100.00	Actual - 'Match'
Audience refreshments	£30.00	Actual - 'Match'
Marketing	£200.00	Actual - 'Match'
Evaluation	£50.00	Actual - 'Match'
Expenses	£250.00	Actual - 'Match'
<b>Total</b>	<b>£1825.00</b>	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have already gained a proportion of the funding required from the Safer Leicester Partnership City Joint Action Group; This was a total of £200 for marketing and promoting the project.  
 We have also recently been awarded £1800 from S.E.A.K Solutions Together.  
 We are currently seeking funding from the Co-operative Members community fund for a total of £3755.  
 We are also applying to the Ward Community Fund for £3000

10. Who proposed the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jenny Hoole
Signature	J A Hoole
Date	18/05/2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

## Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

Freeman Ward and Eyres Monsell Ward

2. Title of proposal

Act Up Young Peoples Theatre Company

3. Name of group or person making the proposal

Speakeasy Theatre Company

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

This project will offer theatre and performance activity to young people; aged 8 to 25 around the Freeman and Eyres Monsell ward areas. The project will be held in the summer holiday period with preliminary dates being from the 10<sup>th</sup> to the 22<sup>nd</sup> of August 2009. The project will entail intensive rehearsal over a two week period held at Southfields Library.

This will culminate in an open air evening performance of an adaptation of Shakespeare's "A Midsummer Nights Dream" at the Linwood centre courtyard, which will be free and open to the public. There will also be an Act Up involvement in the 2009 Saffron summer fete where we hope to perform a work in progress extract from the piece.

This project will allow young people to participate in activity that allows them to demonstrate their potential to the wider community in a safe and positive environment.

The young people will have the opportunity to regularly share their skills, develop confidence, self-esteem, ownership and commitment to their community.

The young people will learn useful life and social skills as well as gaining theatre and performance experience. They will also learn how to expand their imagination to enable a growth in ambition and creative expression.

The project will be high quality participatory arts activity aimed at developing a voice and

creativity. It will offer an informal learning environment that can extend links to the mainstream curriculum.

The project will also develop links that will encourage young people to work with those they may not normally have contact with, connecting with and utilizing Speakeasy's already acclaimed Theatre in Education work.

These projects will also begin to break down boundaries and develop links with local services such as the police and youth service to offer young people a chance to gain support, confidential and otherwise from these services in a safe environment.

We have already developed links with the local community initiatives co-ordinator and the Saffron Police team who have offered their full support of the project and are very keen to have a, hands on role with the project. We hope to develop a similar link with the youth service to enable us to employ a youth worker to be resident at the project to offer the young people pastoral advice and care.

As Act Up has been running since February 2002 we have many older members that have been a part of Act Up since the beginning and who now feel they maybe too old to participate. We hope to ensure their inclusion by bringing them on board as workshop leaders and mentors giving them valuable experience as youth leaders and helping them to pursue this as a career option if they so wished.

We have also established links with another participatory youth group also based at Southfields Library - S.P.A.C.E. (Southfields Performing Arts Centre for Everyone.) S.P.A.C.E specialise in theatre events management, stage management and technical/backstage theatre skills.

This project is run by young people for young people. We will work in partnership with S.P.A.C.E on the Act Up project which will allow all the young people from both groups to engage and share skills.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
1a)	This project will allow young people from all cultural backgrounds to work closely together on a theatre project that develops their skills and knowledge as well as giving them an understanding of each other, their needs and their community.
2a)	This project will offer high quality participatory arts activity for young people that will widen the cultural awareness' and develop their social skills.
3a)	Through community performance the group will gain confidence in their ability. They will demonstrate their potential to the wider community and in turn improve the self-esteem of each other and their audience.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost?  
Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
1 full time staff x 12 days @ £100 p/d	£1200	Actual - 'Match'
NI Contributions @10%	£120	Actual - 'Match'
Specialist artists x3	£3000	Actual
1 youth worker @ £7.57 p/h for 10 hrs	£75.00	Estimate - 'Match'
Costs of hiring equipment	£200.00	Estimate - 'Match'
Rehearsal space and venue hire	£250.00	Estimate - 'Match'
Contingency	£400.00	Actual - 'Match'
Incentives scheme	£100.00	Actual - 'Match'
Outreach planning and Development	£900.00	Actual - 'Match'
Design Fee	£700.00	Actual - 'Match'
Materials	£100.00	Actual - 'Match'

Film/projection costs	£100.00	Actual - 'Match'
Audience refreshments	£30.00	Actual - 'Match'
Marketing	£200.00	Actual - 'Match'
Evaluation	£50.00	Actual - 'Match'
Expenses	£250.00	Actual - 'Match'
<b>Total</b>	<b>£3000.00</b>	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have already gained a proportion of the funding required from the Safer Leicester Partnership City Joint Action Group; This was a total of £200 for marketing and promoting the project.  
 We have also recently been awarded £1800 from S.E.A.K Solutions Together.  
 We are currently seeking funding from the Co-operative Members community fund for a total of £3755.  
 We are also applying to the Ward Community Cohesion Fund for £1825.00

10. Who proposed the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Jenny Hoole
Your position in organisation or group	Development worker
Name of organisation or group	Speakeasy Theatre Company
Address: Unit 16 Linwood workshops Linwood Lane Leicester LE2 6QJ	
Phone number 0116 283 6646	Email jenny@speakeasy.fsbusiness.co.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Jenny Hoole
Signature	J A Hoole
Date	18/05/2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.  
Fax No: 0116 229 8827



# Application 3

## Ward Community Fund Proposal Form

**Please read the Guide to the Ward Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

### Section 1: Budget Proposal

1. Name of Ward

FREEMEN

2. Title of proposal

ministry of food project 2

3. Name of group or person making the proposal

Catch22 Leicester prevention programme – Fit and Active Families

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We have designed a local response to Jamie Oliver's ministry of food project which basically will involve parents /carers (adults) in learning about healthy inexpensive cooking and through their participation passing their learning and recipes to at least 2 other friends or family. In this way the work reaches 12 directly and 24 indirectly total of 36. The people involved in this project are all parents who are struggling to provide the best possible food to their children. The children are likely be very over weight (obese) and or are reliant on fast foods for providing their children with food and managing on a low fixed income.

#### **How the money will be spent,**

The money requested to support this activity is

£4 per head per week for ingredients for 12 participants (6 from the saffron area and 6 from the Eyres Monsell area) x 5 weeks=£240

Staffing 3hrs x 2 staff for 5 weeks @ £15(including on costs) = £450

3hrsX 1 staff@ £15 to complete report /evaluation= £45

Production of a ministry of food recipe book = £75

Venue, equipment, management support **given** Approx £180

Project delivery costs =£810

Total requested from Eyres Monsell community fund is £427.50

Total requested from the Saffron community fund is £382.50

**Who will benefit,**

The people involved in this project are all parents who are struggling to provide the best possible food to their children. The children are likely be very over weight (obese) and or are reliant on fast foods for providing their children with food and all will be on fixed low incomes

**When they will benefit**

Delivery from 23 February weekly

**How we will know when the proposal has been successful.**

Completion of the 5 weeks and the evaluation has been completed.( end of April 08)

Evaluation will measure;

People's enthusiasm and attendance

Passport of learning to 2 other friends

Success of cooking undertaken and skills learnt

Knowledge acquired

Questionnaire/scoring to the children in the family about seen improvements.

Tick if yes

6. What is the total cost to the Community Meeting?

£

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
£4 per head per week for ingredients for 6 participants x 5 weeks	£120	Actual
Staffing 3hrs x 1staff for 5 weeks @ £15(including on costs) =225	225	Actual
Production of a ministry of food recipe book = £75 (.5 of costs)	£37.50	% Actual cost

<b>Total</b>	£382.50	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

- ✓ The NeighbourHood Management group are already funding the start-up of this project- the take up has been excellent and we want to continue to deliver this project for all participants across two sites. Given costs provided by The Linwood and Samworth Academy and Catch22

9. Who proposed the project? Please provide contact details.

Name of contact person	Pauline Hinitt
Your position in organisation or group	Programme manager
Name of organisation or group	Catch22 fit and active families project
Address Programme office- The Home Farm Neighbourhood Centre Home Farm Close LE4 0SU	
Phone number 0116 287 9017 or FAF 0116 283 1379	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ali Clements
------------------------	--------------

Your position in organisation or group	Project co-ordinator
Name of organisation or group	Fit and active families
Address the Linwood centre Project Centre The Linwood Centre Linwood Lane Leicester LE2 6Qn	
Phone number Mobile	Email

#### 11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Pauline Hinitt
Signature	
Date	15 <sup>th</sup> Jan 08

# Application 4

## Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward      Freeman Ward

2. Title of proposal      Disability/Mobility Scooter Scheme – Freeman/Eyres Monsell

3. Name of group or person making the proposal

Saffron Resource Centre

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We have been providing a mobility scheme for Freeman and Eyres Monsell residents for the past 6 years.

Our scheme offers short and long term hire to clients with mobility issues, providing them with a level of freedom that would otherwise be denied to them.

The project is self-supporting once established, but there is an inevitable life span on the machines, approximately 6 years before repairs become uneconomically viable. That time has now arrived. We are hoping that the Ward representatives can appreciate the level of mobility, social interaction, cohesion that this project provides for some of its most vulnerable residents.

We provided 12,600 days of provision in the last cycle of the project, which works out at only £0.30 per day for the whole project, which we feel represents great value for money for the local authority whilst challenging

social deprivation at the core.

Due to the equal distribution of trikes through the Freeman/Eyres Monsell Wards, we are asking each committee to equally contribute to the project's total costs, the Saffron Resource Centre will be also contributing the last remaining elements of the repair budget to the project which works at £500 which will help towards the purchase one of the mobility vehicles and will be providing all of the administration and management costs of the project as part of its in-kind donation.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
3 x scooters	2,250	Actual
<b>Total</b>		<b>£2,250</b>

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details - NO

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10. Who proposed the project? Please provide contact details.

Name of contact person	Neil Hodgkin
Your position in organisation or group	Youth & Community Dev. Worker
Name of organisation or group	Saffron Resource Centre
Address 432 Saffron Lane, Leicester LE2 6SB	
Phone number 0116 2837212	Email info@srcentre.org.uk

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Neil Hodgkin
Your position in organisation or group	Youth & Community Dev. Worker
Name of organisation or group	Saffron Resource Centre
Address 432 Saffron Lane, Leicester LE2 6SB	
Phone number 0116 2837212	Email Info@srcentre.org.uk

## 12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Neil Hodgkin
Signature	
Date	27 <sup>th</sup> May 2009

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



# Ward Community Cohesion Fund Application 5 Proposal Form

Please read the **Guide to the Ward Community Cohesion Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

FREEMEN

2. Title of proposal

Saffron Fete Community Procession

3. Name of group or person making the proposal

SAFFRON ARTS FORUM

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We want to provide an opportunity for local residents to get involved in the saffron fete by putting a number of artistic workshops throughout the estate which would include dance workshops, costume making workshops and art and design. We want to work with existing groups for example local women's groups, luncheon clubs, youth centres and schools to promote the saffron fete, get as many local people involved in the process as possible we will promote the benefits artistic programs can have on local communities as well as local people, putting on these workshops will reduce isolation and bring the community together as a whole we will provide the opportunity for different generations to work alongside each other, we will provide the opportunity for family learning in after school activities and summer workshops where parents and carers can work with their children.

The money we are asking from yourselves would be to cover the costs of professional artists to engage and work with residents throughout the

costume making workshops and the cost of materials needed for the costume making. We will work closely with the press to promote positive coverage of the Saffron Estate.

We have a team of dedicated volunteers who will also be working alongside these artists and gaining vital skills along the way.

We will be running workshops from March to August

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
2a) 2b)	We will be providing 144 hours of extended school activities in art, dance and costume design. We will be putting on activities that promote different generations working together and sharing their skills within these workshops and also promoting family learning through generations of the same family working together.
3a)	By providing the opportunity for local residents to access services and activities which are free and without the pressure of accreditation is a way we engage more isolated residents, then the skills and confidence gained through these courses then act as a stepping stone into further education also by providing the space within an area such as the Linwood centre that also provides FE it is easier for local people to access the information they need to continue their education.
3d)	We will be working with different groups and individuals in this project who may not be aware of all the wonderful things that go on in Saffron we will work with the groups to promote the work they do so they can showcase it to the whole estate, this will build links in the community and make it easier for groups to work together on future projects.

6. Have you provided any supporting information?  Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Costume design artist to work with community	2,000.00	ACTUAL
Materials needed for costume making	500.00	ESTIMATE
<b>Total</b>	<b>2,500.00</b>	<b>2,500.00</b>

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have not contacted other agencies regarding this project bid.

10. Who proposed the project? Please provide contact details.

Name of contact person	Kellie bugby
Your position in organisation or group	CREATIVE DIRECTOR
Name of organisation or group	SAFFRON ARTS FORUM
Address  LINWOOD CENTRE, LINWOOD LANE, LEICESTER, LE2 6QJ	
Phone number	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kellie bugby
Your position in organisation or group	Creative director
Name of organisation or group	Saffron arts forum
Address  LINWOOD CENTRE, LINWOOD LANE, LEICESTER, LE2 6QJ	
Phone number	Email

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kellie bugby
Signature	
Date	1-12-08

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.  
Fax No: 0116 229 8827

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## Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Cohesion Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

11 MAY 2009

### Section 1: Budget Proposal

1. Name of Ward

FREEMEN

RECEIVED  
MEMBERS' SUPPORT

2. Title of proposal

LANCASTER BOYS CHOIR

3. Name of group or person making the proposal

CLLR. KEELING

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

COST OF £800 TO BE SPLIT BETWEEN FREEMEN AND KNIGHTON WARDS TO HELP FUND LANCASTER BOYS CHOIR OUTFITS.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion

6. Have you provided any supporting information?

Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
FORMAL TIE (40 STUDENTS)	200	
TOP FOR CHOIR MEMBERS	200	
<b>Total</b>	400	400

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

10. Who proposed the project? Please provide contact details.

Name of contact person	CLLR. D. KEELING
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email
	dale.keeling@leices ter.gov.uk


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	SIMON LUBKOWSKI
Your position in organisation or group	CHOIR MASTER
Name of organisation or group	LANCASTER BOYS CHOIR
Address	
LANCASTER BOYS SCHOOL	
Phone number	Email
	SIUBKOWSKI@lanca ster. leicester.sch.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	D. KEELING
Signature	
Date	May 6 <sup>th</sup> 2004

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.  
Fax No: 0116 229 8827

**ing Costs 2009 - 2010**

	<u>Hours per week</u>	<u>Total Hours</u>	<u>Cost per hour</u>	<u>Total Cost</u>
	3 hours per concert	45 hours	£15	£675.00
	3 hours per concert	45 hours	£15	£675.00
	3 hours per concert	45 hours	£6	£270.00
	2	70 hours	£15	£1,050.00
	2	20 hours	£15	£300.00
	2	70 hours	£6	£420.00
	N/A	50p per copy, per week, per student	40 choir members	£2,100.00
	10 hours per arrangement	60 hours	£10	£600.00
	32p x 6 arrangements = £1.92 per student	£1.92 x 40 students	N/A	£76.80
	£15 per student	40 students	N/A	£600.00
	£5 per student	40 students	N/A	£200.00
	£4 per student	40 students	N/A	£160.00
				£7,126.80
<b>nings 2009 - 2010</b>				
	N/A	N/A		£1,000
	N/A	N/A		£700.00
				£1,700.00
			<b><u>£5,426.80</u></b>	

# Appendix 7

## Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We are going to develop a music, dance and vocal project with young people from Freeman. The project will enable young people aged 11-18 to learn new creative skills and work across cultures to help understand one another better. Working during school holidays, the project will bring together young people and work towards performances at Curve Theatre in the heart of the cultural quarter. These young people will have highly talented professional tutors coming together to create something spectacular. In groups of about 20, cumulatively 150 young people will have the opportunity to take part in free workshops developing their skills. The project will start in July 2009.

The money will be spent on tutors, flyers and letters will be sent to local groups inviting young people to access workshops. We will also look to engage the children and young people in a quality production and some proportion of the budget will be spent on lighting, sound and costumes. We will know of the project has been successful by assessing the number of



young people engaged in the project, assessing how many of these are considered “at risk”, tutor feedback on the quality of interaction from these sessions and how the young people engaged in the performances.

We will work with Connexions, particularly the ESF project with people not in employment education and training to encourage participation. We will also work with Leicester Road Safety team, offering them a platform to educate young people about safer driving since the age group is high risk. In addition, we have a team of volunteers who would offer mentoring and more support to young people if needed to succeed in this programme.

Children and young people in this project will have improved confidence, self-esteem as part of this project. Importantly, team-working and life skills will also be developed through this work. The coming together of young people at a performance will bring about greater community cohesion also.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£2,950

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
60 hours of tutor time split equally – music, dance, vocal @ £25 per hour.	£1500	Actual
Costume making	£300	Actual
Administration (postage, phone, printing)	£50	Estimate
Travel	£50	Estimate
Marketing Material	£300	Estimate
Lighting and Sound (Equipment and operators)	£750	Actual
<b>Total</b>	<b>£2950</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Imperial Academy will support us in using their dance space at no cost which is in Freeman ward.

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9. Who proposed the project? Please provide contact details.

Name of contact person	Rajeev Raichura
Your position in organisation or group	Treasurer
Name of organisation or group	Fairytales 18,72
Address – 13 Bakewell Road, Wigston, Leicester, LE18 1FF	
Phone number 07711983692	Email – Rajeev.raichura@uk.experian.com

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Anand Bhatt
Your position in organisation or group	Dance Practitioner
Name of organisation or group	n/a
Address, 1 <sup>st</sup> Floor, 32 Belgrave Road, Leicester, LE4 5AS.	
Phone number 07957148150	Email anand@anandbhatt.com

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
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Signature	
Date	